## Department of English Capacity Building Programme-Enhancement of Communication Skills in English For Class III & IV Staff

The Capacity Building Programme on Enhancement of Communication Skills in English for college III & IV staff was organised by the department of English from 19.3.2% to 26.3.2%. The programme was organised with the objective of initiating the office staff with a working knowledge of English language. The seven day programme focused Pronunciation, Vowel and Consonant sounds, Vocabulary building, Sentence formation, use of Tense, Application writing and Spelling learning technique. The programme was attended by 16 to 17 participants on all days. The detailed day wise schedule is as follows:

Date	Торіс
19.3.2	<ul> <li>Basic Pronunciation - Vowels &amp; Consonants</li> <li>3 letter word pronunciation</li> <li>Activity</li> </ul>
20.3.21	<ul> <li>Tenses</li> <li>H.V. ,M.V.,Structures of all Tense forms</li> <li>Present Tense</li> </ul>
21.3.21	<ul><li>Past Tense</li><li>Future Tense</li></ul>
23.3.20	<ul> <li>Use of Tense in day to day conversation</li> </ul>
24.3.21	Activity based on Tense
25.3. <b>2</b> I	<ul> <li>Application writing - Specific to their requirement</li> </ul>
26.3.2	Revision and doubt clearing session

Department of English

## GOVT. V.Y.T. PG AUTONOMOUS COLLEGE, DURG

## Enhancement of Communication Skill

2020-21

Organized By Department of English

GOVT. V. Y. T. PG AUTONOMOUS COLLEGE, DURG, (C Accredited by NAAC Bangaluru as 'A' Grade (College with potential for Excellence Phase I & II)



Malviya Nagar, Chhattisgarh, India Unnamed Road, Deepak Nagar, Malviya Nagar, Chhattisgarh 491001, India Lat N 21° 11' 47.0616" Long E 81° 17' 47.94" 19/03/21 02:37 PM

Lapacity Building Programme: 19.03.2021 to 26.03.202





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